

West Valley Central School Board Education

Official Minutes

Special Meeting June 29, 2020 ZOOM meeting due to COVID restrictions

Members Present: Samborski, Kowalski, Cizdziel

Members Absent: Ploetz, Harmony, Niesyty, Kent

Others Present: Lawton, O'Brien via ZOOM, Amodeo via ZOOM, Boberg, Ashley Jewett via ZOOM and Geoff Mead via ZOOM

I. CALL TO ORDER

The special meeting was called to order at 7:14pm by Kimberly Cizdziel, Vice President presiding.

II. PLEDGE OF ALLEGIANCE to the UNITED STATES FLAG

III. ~~ADOPT AGENDA~~

Additions

Deletions

Changes

The items on this agenda cannot be voted on due to the absence of Ploetz, Harmony, Niesyty, Kent. With the majority of the board absent from this scheduled special board meeting which was set up at the June 16th regular meeting. Kimberly Cizdziel stated that we can go forward with the slide presentation by Ashley from Young and Wright

Ashley Jewett thanked the board for scheduling this meeting for tonight. It will be myself, project manager from Young and Wright Architectural and Geoff Mead, Partner, IBC Engineering, who is going to be the mechanical, electrical and plumbing engineer on the project. She shared her screen which is a PowerPoint for tonight and stated if there are any questions during the presentation, please let me know. We will be going over the Pre-Referendum project planning that has been pulled together to date. Eric sent out a scope list to all of you. We will go through the district comments, Capital Improvement Project 2020, Smart Schools Bond Act Project, Future Capital Outlay Project, Building Condition Survey and then answer any questions.

District Comments

*Pre-Referendum services started with Young + Wright Architectural in January 2020

*Potential project scope was derived from the 2015 Building Condition Survey and District health and safety needs.

*Board of Education can do a walk thru of the scope at the buildings to review and determine final project scope. Eric stated that we would like to schedule the walk through sometime in July

Project Scope

*District would like an approximate \$5 million project with a zero-tax impact

*\$3,100,000 Educational Building Scope

*\$660,000 Bus Garage Scope

Educational Building Scope (slide attached to minutes)

She went through line by line and do have slides after this that will sort of explain all line items, are previously from the 2015 building conditions survey. There is a specific record number that goes with just the slide and it was in the building conditions survey. There is the actual section the project cost and recommended replacement cost. Are not in any particular order.

Bus Garage Scope (slide attached to minutes)

Moving into a potential pre referendum schedule. We have been working with Eric since about January to come up with some final project scope decisions. We would be looking for the Board of Education to finalize the scope of the project by the end of July. We would need to send a letter of intent into SED in August to basically let them know that you're looking at doing a project. Then the district would need to contact their attorneys to start the SEQUER process which is determining if there are any big site impacts for the project. Your attorneys would handle all that paperwork that is required for the SEQUER. In September, we would look at having public information meetings to go along with your board meetings, the actual project scope. Same time is that 45 to 49 days prior to your vote you would send out your legal notices for the project. In October or November when you mail out your budget information newsletter on this project would obviously have to be part of that newsletter. And then looking at voting in December of 2020. So that is all of the pre referendum timeline to date. Once you have a successful vote, we would start our construction documents with IBC engineering, those will take approximately eight months to complete. Currently right now SED review time is actually only down to two to four weeks but expecting that to go back up. So right now, we just said that review time and approval would be around four months. And then looking to bid the project in January of 2022 and then start light construction while school is in session, March more construction and then moving into heavy construction, June, July and August. A little bit of additional light construction in September, October and then closing out the project by December 2022. This is just an estimated timeline right now of the crucial times, being that if you want to have a vote in December 2020. The project needs to be finalized by the end of July and your SEQUER needs to be finalized before October. So those are some of the two crucial timelines that need to be approved if you would like to go forward with this project. So same schedule I just talked about previously. Before I don't go through it again, but we would look into obviously be

doing a vote in December, we would start our design work in January. We would be bidding the project the following year later in January 2022. With the start of construction in February 2022 and we'd wrap everything up by December of 2022.

Smart School bond Act Project Scope (slide attached to minutes)

The state determined and allotment that each school district received in order to improve their infrastructure and technology as part of a smart schools project your current allocation from the state is \$436,946. A few of the items that have been determined that could fit into this smart school final project would be the bus garage. Upgrading more fiber and internet out to the bus garage, adding some new switches and wireless access points. And then moving into the educational building upgrading your access control system. So, your badge reader, your identification tags that allow you into the building. Upgrading wireless access points, replacing some fiber optic cabling, replacing your security camera system and the actual digital recording devices.

Right now, it is approximately around \$360,000 worth of camera replacements could be done off of the state contract.

Future Capital Outlay project.

The district would fund the first \$100,000 for the project. They would get reimbursed each year from SED for a future capital outlay project. Approximately \$75,000 worth of work and construction costs. They repeat yearly after the first \$100,000 is funded. These items can show up in your budget vote each year as a line item. They don't have to be a specific project breakdown like you would for a big capital project. ***Currently, the district has identified a potential scope of masonry repair and fencing surrounding the dust collection unit.**

Building Conditions Survey 2022

*Young and Wright Architectural and the Fit team will begin Survey in 2022. The review will take approximately one week to complete.

IV. Correspondence/BOE information

none

V. BOARD COMMENTS

~~Within this section of the agenda, the Board of Education or Administration may take the opportunity to comment on matters of interest or concern.~~

VI. PRESENTATIONS

~~Ashley Jewett and Michael McCarthy from Young and Wright will present by ZOOM for the Building Capital Project, Smart Schools Bond Act and Capital Outlay Project.~~

VII. REPORTS

- A. Superintendent, Eric Lawton
- B. Principal, Daniel Amodeo
- C. Business Official, Ann O'Brien

VIII. CONSENT AGENDA

A. Consider a motion to approve the November, December, March, April and May budget transfers.

Moved by _____ Seconded by _____ Discussion
___Ayes ___Nays ___Abstain _____ Accepted/Rejected

IX. PERSONNEL

A. Consider a motion to approve the following:

MEMORANDUM OF AGREEMENT

Between the

West Valley Central School District and the West Valley Service Employees Association

This memorandum of agreement is entered into and between the West Valley Central School District and the West Valley Service Employees Association to provide guidance when our nation has faced a COVID 19 pandemic for the time period March 16, 2020 through and including June 30, 2020.

Moved by _____ Seconded by _____ Discussion
___Ayes ___Nays ___Abstain _____ Accepted/Rejected

B. Consider a motion to approve Keith Herbst as a summer maintenance/building and grounds worker at minimum wage starting on July 8, 2020. Pending fingerprint clearance

Moved by _____ Seconded by _____ Discussion
___Ayes ___Nays ___Abstain _____ Accepted/Rejected

Consider a motion to go into Executive session at ___ pm for the purpose of contract.

Moved by _____ Seconded by _____ Discussion
___Ayes ___Nays ___Abstain _____ Accepted/Rejected

Consider a motion to come out of Executive session at _____ pm.

Moved by _____ Seconded by _____ Discussion
___Ayes ___Nays ___Abstain _____ Accepted/Rejected

~~C. Consider a motion to approve the Director of Special Education Employment Terms and Conditions by and between West Valley Central School District and Mrs. Shawna Gugino for three (3) school years, commencing July 1, 2020 and terminating on June 30, 2023.~~

Moved by _____ Seconded by _____ Discussion
___ Ayes ___ Nays ___ Abstain _____ Accepted/Rejected

X. OLD BUSINESS:

none

XI: NEW BUSINESS:

none

XII: ADJOURN _____ Time: _____ pm

Moved by _____ Seconded by _____ Discussion
___ Ayes ___ Nays ___ Abstain _____ Accepted/Rejected

District Clerk
Meeting minutes from transcribed dictation and audio